

MEDICAL CODING AND BILLING (CERTIFICATE OF PROFICIENCY)

Courses by Quarter

Students can join the MEDC classes in either fall or winter, but will need to have completed all of the MEDC courses in winter to continue into the MEDC classes for spring.

Courses by Quarter

Code	Title	Credits
Quarter 1		
Transition Studies		
Quarter 2		
MEDC 110	Medical Insurance Billing for the Medical Office	5
MED 103	Medical Terminology I	3
MEDC 130	Electronic Health Records and Data Entry	6
OFTEC 111	Keyboarding (Typing) I	2
Quarter 3		
CCS 101	Pathways to Success	3
MEDC 115	Diagnostic Coding for the Outpatient Coder	5
MEDC 120	CPT Coding for the Outpatient Coder	5
Quarter 4		
MED 104	Medical Terminology II	5
MEDC 211	Advanced Diagnostic & CPT Coding	5
OFTEC 108	Introduction to Microsoft Office	3
MEDC 190 Coop Work Experience ¹		2

¹ Can be taken any quarter