# **BUSINESS ADMINISTRATION** (BUS)

## **Business Administration (BUS)**

#### **BUS 104 Business Math 5 Credits**

Emphasizes solving practical problems in business, including percentages, payroll, simple and compound interest, annuities, discounts, and markups using a calculator.

Prerequisite: Prerequisite: Appropriate placement or a C or better in

MATH 092 or an S in ABE 065.

**Distribution Requirements:** Computation

#### **BUS 140 Customer Service 5 Credits**

Introduces the importance of developing a service-oriented organization whose practices foster customer retention and loyalty. Develops skills in problem-solving, communication in both oral and written form, critical thinking and decision-making in order to identify and respond to customer needs.

Prerequisite: Prerequisite: Eligible for ENGL 098 or ENGL& 101.

#### **BUS 160 Principles of Marketing 5 Credits**

Introduces fundamental principles of marketing with an emphasis on application of the concepts.

Prerequisite: Prerequisite: BUS& 101 or instructor's permission.

#### BUS 220 Starting and Managing a Small Business 5 Credits

Describes the steps in business planning through the development of a business plan.

Prerequisite: None.

#### **BUS 240 Principles of Finance 5 Credits**

Introduces basic finance theory and decision making. Covers financial statement analysis, review of basic economic concepts, evaluating risk and return, sources of internal and external funds, and the effect of debt.

Prerequisite: Prerequisite: BUS&101 and ACCT&201

#### BUS 260 Principles of Management: Diversity 5 Credits

Describes the functions of management with an emphasis on current management issues, including the impact of diversity in the workplace.

**Prerequisite:** Prerequisite: BUS& 101 or instructor's permission.

Distribution Requirements: Diversity

### BUS 289 Integrated Business Applications 5 Credits

Integrates accounting, data analytics, and business concepts to create solutions to complex business problems.

Prerequisite: BUS 289

#### BUS 340 Logistics/Supply Chain Management 5 Credits

Examines systematic approaches to managing all activities involved in moving materials, products, service, and information from point of origin to point of use.

Prerequisite: Prerequisite: ENGL& 101 with a C or better.

Distribution Requirements: Social Science

#### **BUS 350 Advanced Product Marketing 5 Credits**

Explores strategies to address opportunities and challenges faced by

businesses when marketing new products and services. **Prerequisite:** Prerequisite: ENGL& 101 with a C or better.

**Distribution Requirements: Social Science** 

## **Business Administration (CCN) (BUS&)**

#### **BUS 101 Introduction to Business 5 Credits**

Introduces current concepts and structures of American business. Covers the functions of business: forms of ownership, management, marketing, production, finance, and the economy.

Prerequisite: Prerequisite: Eligible for ENGL 098 or ENGL& 101.

Distribution Requirements: Social Science

#### **BUS 201 Business Law 5 Credits**

Introduces the American legal system from the business perspective. Examines system structure, concepts, procedures, terminology, and ethics with an emphasis on principles and procedures applicable in the context of business.

Prerequisite: Prerequisite: Eligible for ENGL 098 or ENGL& 101.